

Dear Applicant:

Welcome to the Gateway enrollment application process! Gateway is an exciting, vibrant school that offers a challenging college preparatory curriculum. We are happy that you are looking at Gateway for your high school years. You may be completing many applications, or Gateway may be the only school to which you are applying; either way, I would like to offer some suggestions to help you through this anxious and busy time of high school applications.

**Relax.** This application process is not meant to make you feel nervous. It is one of the many ways we will get to know you and you will learn about Gateway during the next few months. The questions are designed to give you an opportunity to introduce yourself and to share your thoughts with the Admission Committee.

**Be You.** There is no one “right” student for Gateway. There are no “right” answers to the application questions. Be candid in your responses and feel free to take risks.

**Ask Questions.** If you have any concerns or comments, please feel free to call the school at any time. Ask our students about their classes, about what it is like to be at Gateway, and to describe a “typical” day (even if there isn’t one) at Gateway. Ask our teachers why they work at Gateway or what kinds of lesson plans they enjoy teaching.

We offer prospective students the opportunity to visit Gateway and to “shadow” a current student. If you would like to visit the school please call me (415-749-3488) to make an appointment. Shadowing begins in September 2007 and continues through January 2008. **Shadowing times are Mondays, 8:10-11:15, and 12:00-3:35.** When you call to arrange an appointment, please have specific dates in mind. There are a limited number of shadow spaces available and we do our best to accommodate all requests.

Many people ask why Gateway requires an application when enrollment is determined by a lottery. As a school of choice, Gateway wants to ensure that you will use the application process as a way to decide if Gateway is the right school for you. By visiting the school, reading our materials and responding to the questions we ask, you'll get a good sense of what makes Gateway unique and what you can expect to find if you come. Second, we use the application to help us, if you do enroll, get to know you right away, plan your schedule appropriately and help you make as smooth a transition as you can.

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Below is an application checklist of all items that you need to complete. It is a good idea to keep a copy of everything you send to the School.

**Due by Tuesday, January 31, 2008**

\_\_\_\_\_ **Student Statement**

\_\_\_\_\_ **Parent/Guardian Form**

\_\_\_\_\_ **2006& 2007 Standardized Test Scores** (CAT 6, CST, SSAT, ERB or other relevant tests) & **Current Academic Transcript** (This includes all grades earned during the past two years *and fall semester grades from the current school year.*)

\_\_\_\_\_ **Recommendation from your Current Math Teacher**

\_\_\_\_\_ **Recommendation from your Current English Teacher**

\_\_\_\_\_ **Optional Recommendation**  
\*Please send no more than three recommendation forms. \*

The enrollment office must receive the completed Student Statement and Parent/Guardian Form in order to open a file for you. For your convenience I have enclosed an envelope to send these forms. Please use the enclosed envelope to send these forms.

Teacher recommendations may be sent directly by the teacher or submitted in a sealed and signed envelope with the student and parent forms.

If you have any questions during the process, please feel free to call me at (415) 749-3488 or visit our website at [www.gatewayhigh.org](http://www.gatewayhigh.org). I am excited to get to know you and have you learn more about Gateway's award winning programs and services.

Sincerely,

Todd Barringer  
Director of Enrollment